



Project acronym: **ENDURANCE**

Project title: EU-wide establishment of enduring national and European support networks for sustainable urban mobility

D.2.2

Template of Road Maps

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ENDURANCE introduction

ENDURANCE aims to assist cities and regions with developing Sustainable Urban Mobility Plans (SUMPs) by facilitating networking, mutual learning and sharing of experience and best practise across countries. ENDURANCE builds 25 national networks and an overarching European network making use of the existing EPOMM (European Platform on Mobility Management) structure. The main target groups of ENDURANCE are urban mobility professionals, cities and national authorities. The main benefits are efficient and lasting support structures for SUMP, which will be maintained by EPOMM beyond the end of ENDURANCE.

Objectives of ENDURANCE

1. Establish enduring national SUMP networks in **all** EU countries and Norway
2. Establish an enduring and integrated European SUMP audit, training and policy transfer network
3. Activate 250 cities in Europe to engage in SUMP and SUMP implementation
4. Raise awareness about SUMP and its benefits at national and European level institutions

Expected Results

The estimated results of the project will be:

- EUR 190 million total investments in sustainable mobility during the project (800 million by 2020),
- 1.5 million tonnes reduction of annual CO₂ emissions by 2016 and 11 million by 2020
- 340,000 toe/year reduction in energy consumption by 2016 and 3.5 million toe/year by 2020.

This is possible due to a sustainable network of SUMP networks in all countries of the EU plus Norway that will continue to be fully active well beyond 2016, when ENDURANCE will end. This sustainable network could save the European citizens affected up to half a billion Euros on annual fuel costs by 2020, and will provide a better urban environment, a more thriving urban economy and a generally higher quality of life in European cities.

Executive Summary

This document provides a template for development of national road maps towards creation of nation-wide enduring networks on SUMPs. The template provides guidelines to NFPs step by step on creation of their national network and at the same time records the current situation in the application of the road map.

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1 Introduction

1.1 Background and Objectives

The central objective of ENDURANCE on the national level is the buildup of enduring national networks on SUMP. These networks will then:

- foster a national policy and national support for introduction / further implementation and promotion of SUMP;
- organise and develop information, training and training materials in the local language;
- facilitate national knowledge exchange between cities;
- be the national contact point and thus channel and institutionalise the knowledge exchange on an international level;
- be able to provide support to cities and agglomerations even in adverse circumstances (e.g. economic slump, hostile political environment).
- after the end of ENDURANCE, they should **endure** – and this might be in the framework of **EPOMM** and an EPOMM membership

1.2 Purpose of the Road Map

The Road Map is a strategic planning tool that enables NFPs to structure their work and have a clear point of reference throughout the project. It describes steps on how to create and sustain your national SUMP network.

Please fill in the information relevant to your existing / future SUMP network, using the suggested structure of the roadmap below (boxes highlighted by a red colour) and try to keep to the planned activities and deadlines. Regular (bi-yearly) updates of the roadmap are planned to keep this document up-to-date. The road map provides you with guidelines and helps you reach your goals in supporting SUMP implementation in your country.

At the beginning of some subchapters, we provide deadlines of relevant milestones; however the suggested dates are only indicative. When planning the activities, each NFP is strongly recommended to plan the meetings with respect to other relevant events in their country, keeping the general project (WP2) deadlines.

Please send the filled-in / up-dated document to the WP2 leader (CDV) at the end of each period (see instructions below).

To conclude, the RoadMap will be a living document used frequently by the NFPs, stewards and the WP-leader to steer development of networks.

1.3 Before we start

Before you start developing the Road Map, it is important to keep in mind the following questions:

Where are we going? (Destination)

Chapter 1.1. describes the objectives of national networks on SUMP. Under the three year period of ENDURANCE we want to achieve the following:

- I) Create a network of relevant cities, institutions and experts that actively exchange information and experience in the field of SUMP and promote SUMP in general.
- II) To better coordinate SUMP activities at the national level.
- III) To motivate cities to prepare SUMP; to promote the database and sample SUMP using our ENDURANCE network.

- IV) To ensure the network endures beyond the end of the ENDURANCE project – if possible through a direct endorsement and support from a national level institution and a membership in EPOMM.

Where are we now? Where have we come from? (Status and Context)

The current situation is described in the National Inventory document.

1.3.1 Define a scope of your national SUMP network

Describe briefly what your SUMP network will be like at the end of the ENDURANCE project (in May 2016). Please keep in mind the goals of the city activation in WP3:

- As many cities as possible should participate in the national network activities (WP2);
- 5 to 20 of these cities (depending on the NFP’s target) that do not have a full SUMP yet, receive additional, personalised support and should make a formal statement that express their commitment to developing a SUMP (WP3).

Proposed number of members	20 cities
Main activities of your network	<p>Providing information on MM (mobility management), which is still a new approach for Bulgaria;</p> <p>Providing information about SUMP (no one city in the country has SUMP)</p> <p>Training on SUMP;</p> <p>Exchange of experience between Bulgarian cities;</p> <p>Exchange of experience with advanced EU-countries.</p>
Benefits for the members	<p>Free of charge information about the EU trends in transport and mobility;</p> <p>Increase the competencies of municipal decision-makers;</p> <p>Access to best practices;</p> <p>Possibilities for participating in EU actions</p>
Estimated impacts (how many cities will be more familiar with SUMP/will prepare SUMP at the end of ENDURANCE project)	20 cities will be more familiar with SUMP; 5 cities will prepare SUMP-drafts at the end of the project

1.4 When to update

The RoadMap should be updated at least twice a year and also when any changes in framework conditions for SUMP occur and send to the WP2 leader (CDV). Beside this, another update will come after each of 3 national meetings to record their agenda, outcomes and presence of stakeholders. The activities are highlighted in the timeline below.

	may	jun	jul	aug	sep	oct	nov	dec	jan	feb	mar	apr	may	jun	jul	aug	sep	oct	nov	dec	jan	feb	mar	apr	may	jun	jul	aug	sep	oct	nov	dec	jan	feb	mar	apr																							
	2013								2014								2015								2016																																		
Project phase/Duration of the project (in months)	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36																							
WP2 Enduring national SUMP networks - WP leader: CDV																																																											
Task 2 - Roadmaps																																																											
Task 3 - SUMP network development									SUMP network development																																																		
Meetings / events																																																											



Deadline of updating the RoadMap and sending to your steward and WP2 leader/ deadline for meetings

Process of updating the RoadMap/ time available for meetings

Please send the first update of the RoadMap with the filled in Chapters 1.3.1 and 2.1 by **13th December 2013** to your steward and to the WP2 leader to the following e-mail addresses: zbynek.sperat@cdv.cz and radomira.jordova@cdv.cz. You are kindly requested to send the filled chapters 2.2, 2.3 and 2.4 to your steward and WP2 leaders within 2 weeks after each meeting is done. The chapter 2.1.2 will be updated continuously by yourself and stewards whenever the reason occurs. Regardless the meetings, the RoadMap will be updated and sent to the steward and WP2 leader twice a year.

We strongly recommend you to conduct the meetings earlier than obliged (planned with respect to other relevant events in your country).

2 Process development of the Road Map

2.1 Step one: Initialisation

Please fill in the boxes in this chapter by 13th of December 2013 and then send the Road Map to zbynek.sperat@cdv.cz and radomira.jordova@cdv.cz.

2.1.1 Timeline of your main activities in WP2

Activity	Deadline	Your plan	Real date of realisation
Scope of the SUMP network definition	December 13th 2013	December 13th 2013	January 31st 2013
Creation of the list of cities and stakeholders (updated continuously)	December 13th 2013	December 13th 2013	January 31st 2013
First national network meeting	April 2014	October 2013	October 13th 2013
Second national network meeting	February 2015	November 2014	November 6th 2014
Third national network meeting	September 2015	September 2015	tbd

Cities interested in SUMP network with no SUMP (quadrant 1).

City	Contact person	Function/department	Phone	E-mail
Ruse				
Pleven				
Montana				
Veliko Tarnovo				
Gabrovo				
Burgas				
Stara Zagora				
Haskovo				
Pazardjik				
Kardjali				
Kavarna				
Antonovo				
Balchik				
Gorna Oryahovitsa				
Razlog				
Varna				
Sofia				

Cities with a SUMP not interested in SUMP network (quadrant 3).

City	Contact person	Function/department	Phone	E-mail
n/a				

Other institutions

Institution	Category*	Contact person	Function/department	Phone	E-mail
BURGASBUS Ltd - Burgas, Bulgaria	Business				
ABB Avangard Bulgaria Ltd. Sevlievo	Business				
Executive Agency "Railway Administration", Sofia	Public authority				
District Administration of Pleven	Public authority				
Center for Urban Mobility – Pleven	Public authority				
Marine Cluster Bulgaria – Varna	NGO				
EcoEnergy – Sofia	NGO				
Chamber of Commerce and	NGO				

Industry – Dobrich					
Agency for Regional Economic Development and Investment (AREDI) – Dobrich	NGO				
Black Sea Regional Agency for Energy Management – Varna	NGO				
Public Transport Ltd	Business				
Regional Energy Agency, Pazardjik	NGO				
Regional Energy Agency, Russe	NGO				
Regional Energy Agency, Plovdiv	NGO				

* Choose one of the following categories, or add another: City, Public authority, Academic institution, Research institution, Consultancy, Business, NGO.

Start contacting the cities according to the city activation plan in WP3. Update contacts with selected stakeholders regularly. For communication strategy use the template provided by WP7.

Update the following information when there are any changes towards National Inventory in legislation, financing or SUMP related activities out of the ENDURANCE project.

Changes at the national level	No changes in the legal frame till the end of 2014. A representative of the Ministry of Regional Development announced officially during the BUMP-International Conference in Sofia on 22.10.2014 that cities with SUMP will be preferred for receiving structural funding from the new OPRD 2014-20.
Substantial changes at the regional levels	In 7 Bulgarian cities SUMP are under development under the BUMP-project, in one small city – Uavarna, SUMP is under development in the frames of SEEMORE. All SUMP are developed by CSDCS with local municipal experts.
Local specific activities (other workshops on SUMP related topics out of the ENDURANCE project, activities of NGOs and city associations etc. You can fill in anything not mentioned in ENDURANCE national workshops but can help in progress)	On 25 th of November 2013, at an international meeting in China, the Vice-mayor of Varna announced the launch of the City and Integrated Sustainable Transport and Mobility Plan in Varna. It is not exactly a SUMP, because there are mainly infrastructure measures and the plan doesn't result from public discussions but stems from a cabinet work of experts. BUMP-training on SUMP, where CSDCS is the Bulgarian partner and leader of the training WP3. 10-day training on SUMP is starting since January 2014.

2.2 Step two: Building the network – the first meeting

Please fill in the boxes in this chapter within 2 weeks after the 1st meeting and then send the RoadMap to your steward and WP2 leader: zbynek.sperat@cdv.cz and radomira.jordova@cdv.cz

2.2.1 Establish officially your SUMP network

Your network can be created as a new legal body or it can use an already existing network (e.g. a Healthy cities association, Civinets, nat. EPOMM branches). Describe who will be the host of the network (NFP or another more suitable organisation), who will commit to operate it beyond ENDURANCE. Please describe very briefly your next steps to establish the SUMP network officially.

If you plan to create a new network, specify, what are the administrative necessities to establish it officially according to the legal conditions in your country (e.g. registration at the Ministry of the Interior, at a revenue authority / Ministry of Finances, etc.).

If you plan to use an existing body, specify conditions of cooperation and further functioning of the network.

Name of the network	ENDURANCE BG
Legal body	CSDCS (NGO registered in the Ministry of Justice)
Funding framework	Through EU-projects and donations to the NGO
The EPOMM BG network was created in the frames of the EPOMM PLUS project. It was supported by CSDCS. In 2013 due to political changes in Bulgaria, many of the network members were no more engaged in policy making and the network had to be innovated. The innovation process started after the beginning of the ENDURANCE project in May 2013 with the new purpose of the network – not only to promote the MM, but mainly SUMP in Bulgaria.	

2.2.2 Host the first national network meeting

Think about what will be the main focus of your first national meeting and fill it briefly in the box. We provide you with some suggestions:

- Introducing objectives and targets of the national network
- Potential activities which might take place (try to find out what are the needs of cities and other stakeholders)
- Trainings, information on SUMPs – benefits and ENDURANCE offers (TEMS, MaxEva, City Database, policy exchange, audits, training, SUMP conferences)
- Networking opportunities
- Good practise presentation (national/international)

<p>The First National ENDURANCE meeting was held in Albena on 13th of Oct. 2013. The event was organized in the frames of the Annual Assembly of the National Association of the Municipalities in Republic of Bulgaria (NAMRB), which encompasses all the 264 Bulgarian municipalities. This is the highest level meeting of municipalities with the participation of the Prime minister, the Minister of regional development, members of the Parliament and syndicates.</p> <p>The main focus of the ENDURANCE seminar was on EU-policies on SUMP, basic SUMP-training and presentation of ENDURANCE and the new network. Benefits for municipalities stemming from participation in the network and SUMP implementation were discussed. Two municipalities (Ruse and Kavarna) shared their achievements in MM thanks to EU projects led by CSDCS. Good EU-practices were presented through a poster exhibition, where on 20 posters were presented MM and SUMP best practices in European cities.</p>
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2.2.3 Evaluate the meeting and update the roadmap

For evaluation of the first meeting, please fill in the following table:

The number of participants	60 (32 registered via registration card, the rest joint later from other meetings conducted in some other conference rooms in the frames of the Assembly).
Full agenda	<ol style="list-style-type: none"> The new challenge to European cities 2014-2020. Core of SUMP, L.Rossenov, CSDCS CSDCS and its activities in networking (EPOMM network), MM and SUMP, M.Stoycheva, CSDCS Sustainable tourism development along Danube in Ruse municipality - TRANSDANUBE project, S.Karapchanski, Ruse vice-Mayor Mobility in Kavarna – SEEMORE project, M.Dimitrova, Chief in expert, Kavarna municipality

	5. EU network for sustainable urban mobility – ENDURANCE project and network. Cooperation with BUMP (Boosting Urban Mobility Plans) – new possibility for Bulgarian cities, L.Rossenov, CSDCS
Main issues discussed (good potential, interim barriers for SUMP etc.)	The White paper requirement for transport and mobility; The difference between the ITP (Integrated Transport plans) and SUMP; The benefits of MM measures and of SUMP implementation; Funding of SUMP; Transfer of EU best practices – needs and possibilities for BG municipalities
If some training activities were on the agenda or suggested for the future meeting, describe them	Short training on core of SUMP was provided in order to inform the participants what are the main steps for SUMP-development, main challenges and barriers.
The needs of the cities and other stakeholders (how to overcome the barriers)	The main barrier is the funding of such big plans. BG cities count mainly on SF through OPRD (Operational program Regional Development) implemented by the Ministry of RD.
Describe briefly the satisfaction of participants within the meeting	Following the evaluation card disseminated to participants: 87% were more satisfied than expected 95% scored the organization of the event as “perfect” 75% said the presented material will be very useful for their work 87% scored lecturers as “perfect” 80% said they will contribute to the popularisation of the SUMPs 56% will apply the acquired knowledge in their practice
Other stakeholders to be invited?	The municipalities with their experts were there, no need for other stakeholders to be invited, because the SUMP implementation in Bulgaria is a municipal task.
Requirements for policy exchange. What kind of topics in relation to SUMPs for policy exchange (among cities, nat. authorities etc.) would the participants welcome (parking policy, stakeholder involvement etc.)	All kind of policy exchange with more advanced European cities would be welcome for BG ones that don't have any experience in SUMP development and implementation. Concrete needs weren't discussed during this first meeting having mainly informative character.
Other comments / suggestions	A material about the first ENDURANCE meeting was published in the NAMRB Bulletin, which is disseminated to all municipalities, district offices and ministries in Bulgaria.

2.3 Step three: Strengthen the network - the second meeting

Fill in the boxes in this chapter within 2 weeks after the 2nd meeting and then send the RoadMap to your steward and WP2 leader: zbynek.sperat@cdv.cz and radomira.jordova@cdv.cz.

2.3.1 Activities during the first year of the network

This is the time between the first national meeting and the second national meeting. Please plan and describe your activities within the network, e.g.

- follow up on the first national meeting
- which persons/institutions to contact, how to get more stakeholders, who else might be interested
- possible policy exchanges e.g. to initiate / strengthen SUMP adoption
- marketing activities
- meetings to clearly define the network
- how to organise training, presentation of good practice, information exchange at the next meeting
- what to achieve from the next meeting
- what should I ask the other NFPs about how they solved problems
- distribution of e-updates to relevant stakeholders

After the first national meeting, the interest to SUMP from the part of Bulgarian municipalities was high enough, over more the SUMP training started by the end of January in the frames of the BUMP project and representatives of 10 municipalities were involved in the sessions. This training was largely promoted via the ENDURANCE network and some media.

Having in mind the importance of SUMP, CSDCS prepared and transmitted by the end of 2013 an official Letter to the Bulgarian Government with the proposal to elaborate a **National Strategy for Mobility**. In 2014 there were many political changes in the country and new elections took place in October. As CSDCS did not receive any feedback from the letter, we asked for advice Mr. Christof Marx from EASME. He proposed to connect with the JASPERS consultants for Bulgaria and ask them for assistance at ministerial level. Prof. L. Ilieva went to Bucharest (where the JASPERS office for Bulgaria and Romania was located) and met the Head Mr. D.Jimenes and the Transport Specialist Mr. O'Brien. They promised to assist our efforts and to perform some common training and awareness raising events at Bulgarian ministries in 2015.

We planned our second National network meeting after the elections and the shaping of the new government by the end of October 2014.

2.3.2 Host the second national network meeting

Please think about what will be the main focus of your second national meeting and fill them in the box below. We suggest you build the agenda on the results of the first meeting and the activities during the first year of the network.

The event was held together with the National Association of the Municipalities in Republic of Bulgaria (NAMRB), which organized on 05-07 November 2014 a National meeting of municipal experts in euro-projects with the participation of all relevant ministries and members of the Bulgarian Parliament. CSDCS was sponsoring and conducting the session of the Regional Development and Growth of the Regions, where we presented the development of the SUMP-concept in Bulgaria, the ENDURANCE-network and its functions and the proposal to elaborate a National Strategy for Mobility in Bulgaria.

2.3.3 Evaluate the meeting and update the roadmap

For evaluation of the second meeting, please fill in the following table:

The number of participants	197 (attendance list with contacts and signatures attached)
Full agenda	<ol style="list-style-type: none"> 1. The SUMP development in Bulgaria and the role of ENDURANCE network, <i>L.Rossenov, CSDCS</i> 2. Main steps for SUMP-development, <i>M.Stoycheva, CSDCS</i> 3. Development of SUMP for Veliko Tarnovo, <i>M.Tsoneva, Head of Euro-projects dept. V.Tarnovo Municipality</i>
Main issues discussed (good potential, barriers for SUMP etc.)	The possibilities for SUMP funding and implementation during the new programming period 2014-20; Transfer of EU best practices – needs and possibilities for BG municipalities to participate in HORIZON 2020 projects; Compatibility between ITP, SUMP and Energy saving plans for cities.
If some training activities were on the agenda, describe them	The participants were experts in municipalities, which deal with European projects. Most of them never participated in SUMP training and a short training on core of SUMP was provided for them. Common discussion with representatives from municipalities under BUMP (Veliko Tarnovo) took place for clarifying the main steps of SUMP-development, and the main obstacles and challenges.
The needs of the cities and other stakeholders (how to overcome the barriers)	The main barrier is the lack of knowledge about SUMP and the new funding schemes for the period 2014-2020 (HORIZON 2020, etc.). Most of BG cities count on SF through the new OP RDGR

	(Operational program Regional Development and Growth of Regions) that will be implemented by the Ministry of RD.
Describe briefly the satisfaction of participants within the meeting	Following the evaluation card disseminated to participants (160 answers received): 95% were more satisfied than expected 75% scored the organization of the event as “very good”, the remark was “it should be longer” 70% said the presented material will be very useful for their work 80% scored lecturers as “very good”, 10% as “perfect” 70% said they will contribute to the popularisation of the SUMP 75% will apply the acquired knowledge in their practice
Other stakeholders to be invited?	The municipalities with their experts were there, as well as representatives of the relevant Ministry, representing the main stakeholders of ENDURANCE.
Requirements for policy exchange. What kind of topics in relation to SUMP for policy exchange (among cities, nat. authorities etc.) would the participants welcome (parking policy, stakeholder involvement etc.)	All kind of policy exchange with more advanced European cities would be welcome for BG ones that don't have any experience in SUMP development and implementation. Bulgarian cities would like to exchange experience with some EU cities that have already implemented SUMP in order to see the results.
Other comments / suggestions	A material about the Second ENDURANCE meeting was published in the NAMRB Bulletin, which is disseminated to all municipalities, district offices and ministries in Bulgaria.

2.4 Step four: improvement of the network – the third meeting

Fill in the boxes in this chapter within 2 weeks after the 3rd meeting and then send the Road Map to your steward and the WP2 leader: zbynek.sperat@cdv.cz and radomira.jordova@cdv.cz.

2.4.1 Activities during the second year of the network

This is the time between the second and the third national meetings. Please plan and describe your activities within the network during this time slot. We suggest you to compile the activities on the results of the second meeting. Focus also on:

- funding framework for SUMPs in your country
- monitoring of results of the network activities
- strategy for funding after the end of Endurance
- updating the chapter on the cities and stakeholders activation (final)

please fill in

2.4.2 Host the third national network meeting

Please think about what will be the main focus of your third national meeting. We suggest you to build the agenda on the results of the second meeting and the activities during the second year of the network. Focus also on discussing the strategy for enduring the network after the end of the project.

please fill in

2.4.3 Evaluate the meeting and update the roadmap

For evaluation of the third workshop, please fill in following table:

The number of participants	please fill in
Full agenda	please fill in
Main issues discussed (good potential, barriers for SUMP's etc.)	please fill in
If some training activities were on the agenda, describe them	please fill in
The needs of the cities and other stakeholders (how to overcome the barriers)	please fill in
Describe briefly the satisfaction of participants within the meeting	please fill in
Requirements for policy exchange. What kind of topics in relation to SUMP's for policy exchange (among cities, nat. authorities etc.) would the participants welcome (parking policy, stakeholder involvement etc.)	please fill in
Other comments / suggestions	please fill in

2.5 Sustaining the network and finalising the Roadmap. Continue networking!

Please specify, how you will sustain the network after the ENDURANCE project has ended. Think particularly about financial opportunities, further communication with the network members and the network services, and regular monitoring of the network results.

Name of the network	please fill in
Legal body	please fill in
Main services for the network members	please fill in
Continuous communication with members	please fill in
Monitoring of results achieved by the network	please fill in
Preparation of a plan how to sustain the network incl. a financial plan after ENDURANCE	please fill in (or send it as an attachment, if it is in a separate document in English)
Funding framework for SUMP's	please fill in