



Project acronym: **ENDURANCE**

Project title: EU-wide establishment of enduring national and European support networks for sustainable urban mobility

D.2.2

Template of Road Maps

Start date of project: **01. May 2013**

Date of preparation:

Duration: **36 month**

Version: **May 2015**

Prepared by: **CDV (Zbyněk Sperat, Radomíra Jordová, Hana Brůhová)**

Checked by: **ACT TW (Sabrina Ishfaq)**

Verified by:

Status: **Internal**

Dissemination level: **All NFPs**

IMT (Catarina Marcelino, Sofia Bento)

checked by Isabel Seabra

Legal disclaimer:

The sole responsibility for the content of this publication lies with the authors. It does not necessarily reflect the opinion of the European Union. The European Commission is not responsible for any use that may be made of the information contained therein.

ENDURANCE introduction

ENDURANCE aims to assist cities and regions with developing Sustainable Urban Mobility Plans (SUMPs) by facilitating networking, mutual learning and sharing of experience and best practise across countries. ENDURANCE builds 25 national networks and an overarching European network making use of the existing EPOMM (European Platform on Mobility Management) structure. The main target groups of ENDURANCE are urban mobility professionals, cities and national authorities. The main benefits are efficient and lasting support structures for SUMP, which will be maintained by EPOMM beyond the end of ENDURANCE.

Objectives of ENDURANCE

1. Establish enduring national SUMP networks in **all** EU countries and Norway
2. Establish an enduring and integrated European SUMP audit, training and policy transfer network
3. Activate 250 cities in Europe to engage in SUMP and SUMP implementation
4. Raise awareness about SUMP and its benefits at national and European level institutions

Expected Results

The estimated results of the project will be:

- EUR 190 million total investments in sustainable mobility during the project (800 million by 2020),
- 1.5 million tonnes reduction of annual CO2 emissions by 2016 and 11 million by 2020
- 340,000 toe/year reduction in energy consumption by 2016 and 3.5 million toe/year by 2020.

This is possible due to a sustainable network of SUMP networks in all countries of the EU plus Norway that will continue to be fully active well beyond 2016, when ENDURANCE will end. This sustainable network could save the European citizens affected up to half a billion Euros on annual fuel costs by 2020, and will provide a better urban environment, a more thriving urban economy and a generally higher quality of life in European cities.

Executive Summary

This document provides a template for development of national road maps towards creation of nation-wide enduring networks on SUMPs. The template provides guidelines to NFPs step by step on creation of their national network and at the same time records the current situation in the application of the road map.

Table of Contents

Expected Results	4
1 Introduction	8
1.1 <i>Background and Objectives</i>	8
1.2 <i>Purpose of the Road Map</i>	8
1.3 <i>Before we start</i>	8
1.3.1 Define the scope of your national SUMP network.....	9
1.4 <i>When to update</i>	9
2 Process development of the Road Map	11
2.1 <i>Step one: Initialisation</i>	11
2.1.1 Timeline of your main activities during ENDURANCE	11
2.1.2 Cities and other stakeholders activation.....	12
2.2 <i>Step two: Building the network – the first meeting</i>	16
2.2.1 Establish your SUMP network officially	16
2.2.2 Host the first national network meeting.....	16
2.2.3 Evaluate the meeting and update the roadmap	16
2.3 <i>Step three: Strengthen the network - the second meeting</i>	17
2.3.1 Activities during the first year of the network	17
2.3.2 Host the second national network meeting.....	18
2.3.3 Evaluate the meeting and update the roadmap	18
2.4 <i>Step four: improvement of the network – the third meeting</i>	20
2.4.1 Activities during the second year of the network	20
2.4.2 Host the third national network meeting	20
2.4.3 Evaluate the meeting/roadmap and update the roadmap	20
2.5 <i>Sustaining the network and finalising the Roadmap. Continue networking!</i>	21

1 Introduction

1.1 Background and Objectives

The central objective of ENDURANCE on the national level is the buildup of enduring national networks on SUMP. These networks will then:

- foster a national policy and national support for introduction / further implementation and promotion of SUMP;
- organise and develop information, training and training materials in the local language;
- facilitate national knowledge exchange between cities;
- be the national contact point and thus channel and institutionalise the knowledge exchange on an international level;
- be able to provide support to cities and agglomerations even in adverse circumstances (e.g. economic slump, hostile political environment).
- after the end of ENDURANCE, they should **endure** – and this might be in the framework of **EPOMM** and an EPOMM membership

1.2 Purpose of the Road Map

The Road Map is a strategic planning tool that enables NFPs to structure their work and have a clear point of reference throughout the project. It describes steps on how to create and sustain your national SUMP network.

Please fill in the information relevant to your existing / future SUMP network, using the suggested structure of the roadmap below (boxes highlighted by a red colour) and try to keep to the planned activities and deadlines. Regular (bi-yearly) updates of the roadmap are planned to keep this document up-to-date. The road map provides you with guidelines and helps you reach your goals in supporting SUMP implementation in your country.

At the beginning of some subchapters, we provide deadlines of relevant milestones; however the suggested dates are only indicative. When planning the activities, each NFP is strongly recommended to plan the meetings with respect to other relevant events in their country, keeping the general project (WP2) deadlines.

Please send the filled-in / up-dated document to the WP2 leader (CDV) at the end of each period (see instructions below).

To conclude, the RoadMap will be a living document used frequently by the NFPs, stewards and the WP-leader to steer development of networks.

1.3 Before we start

Before you start developing the Road Map, it is important to keep in mind the following questions:

Where are we going? (Destination)

Chapter 1.1. describes the objectives of national networks on SUMP. Under the three year period of ENDURANCE we want to achieve the following:

- I) Create a network of relevant cities, institutions and experts that actively exchange information and experience in the field of SUMP and promote SUMP in general.
- II) To better coordinate SUMP activities at the national level.
- III) To motivate cities to prepare SUMP; to promote the database and sample SUMP using our ENDURANCE network.



Deadline of updating the RoadMap and sending to your steward and WP2 leader/ deadline for meetings

Process of updating the RoadMap/ time available for meetings

Please send the first update of the RoadMap with the filled in Chapters 1.3.1 and 2.1 by **13th December 2013** to your steward and to the WP2 leader to the following e-mail addresses: zbynek.sperat@cdv.cz and radomira.jordova@cdv.cz. You are kindly requested to send the filled chapters 2.2, 2.3 and 2.4 to your steward and WP2 leaders within 2 weeks after each meeting is done. The chapter 2.1.2 will be updated continuously by yourself and stewards whenever the reason occurs. Regardless the meetings, the RoadMap will be updated and sent to the steward and WP2 leader twice a year.

We strongly recommend you to conduct the meetings earlier than obliged (planned with respect to other relevant events in your country).

2 Process development of the Road Map

2.1 Step one: Initialisation

Please fill in the boxes in this chapter by 13th of December 2013 and then send the Road Map to zbynek.sperat@cdv.cz and radomira.jordova@cdv.cz.

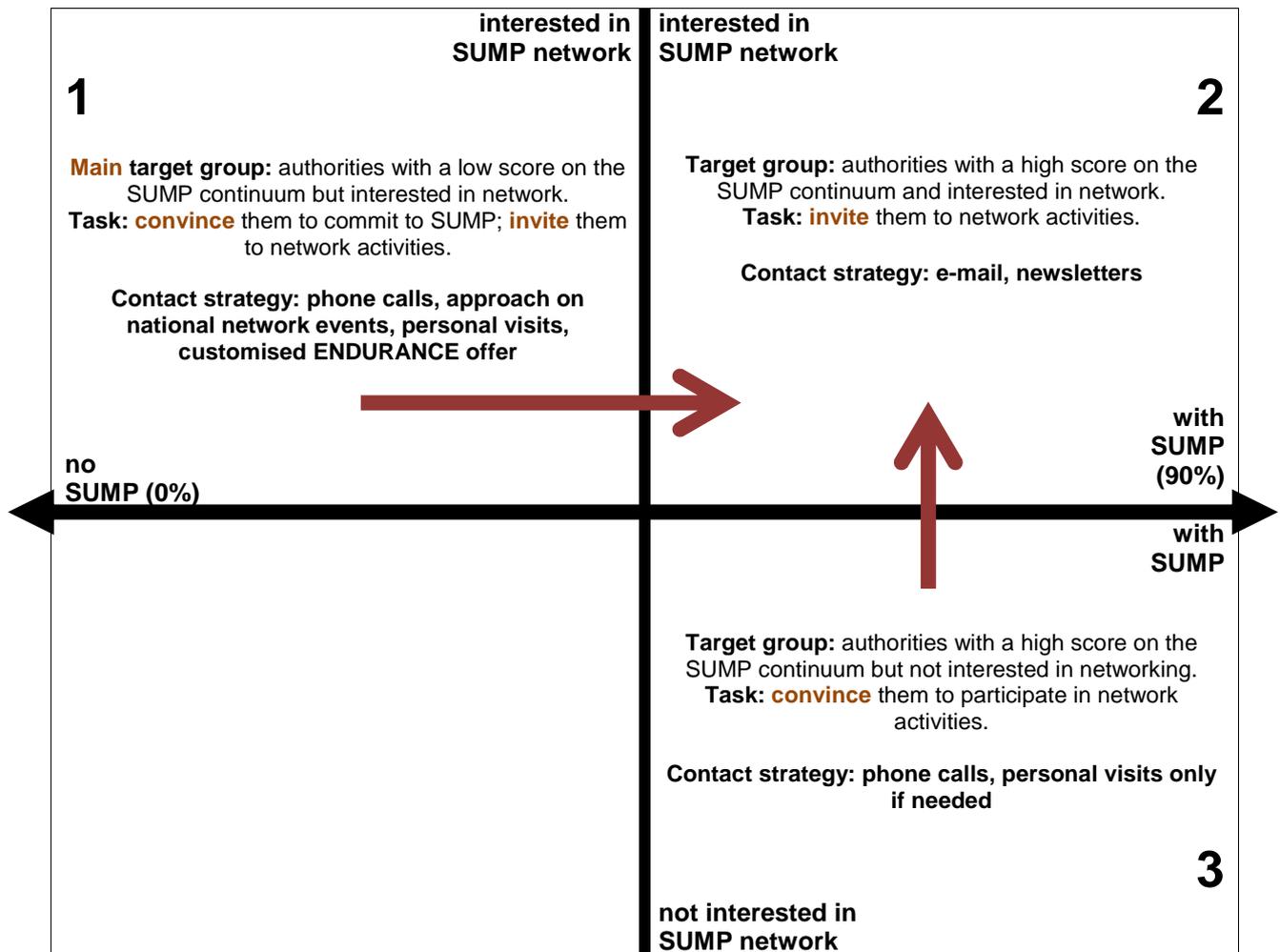
2.1.1 Timeline of your main activities in WP2

Activity	Deadline	Your plan	Real date of realisation
Scope of the SUMP network definition	December 13th 2013	<i>december 2013</i>	<i>january 2014</i>
Creation of the list of cities and stakeholders (updated continuously)	December 13th 2013	<i>1st version july 2013 2nd version august 2013 3rd version - after elections october 2013 4th version - january 2014 5th version february, adapted to the letter of presentation + stakeholders list</i>	<i>updated continuously</i>
presentation in workshop and meetings		12th March 2014 - Civinet Portugal and Spain workshop on SUMP in Madrid: <i>Presentation of portuguese situation on SUMP; SUMP and PMT (Mobility and Transport Plans) and Endurance project in Portugal by Isabel Seabra, IMT; SUMP case of Cascais, by Vitor Silva, Municipality of Cascais; Meeting with the responsables of Civinet - analyse of possible synergies; Direct contacts with cities (1st launching)</i> 25th March 2014 - presentation of Endurance in a meeting with the responsables of Northern Coordination Comission (João Marrana and RicardoSousa) 22nd April 2014 - Presentation of Endurance project in a Workshop on Sustainable Mobility in Loures 1st April 2014 - presentation in the Algarve Region, with the Executive Secretariat of the Region (meeting) 17th septemberr 2014 - participation on the Workshop «Transport and Mobility New challenges and Soft Mobility» in Agueda during the mobility week with a presentation from the Endurance project.	<i>march to november</i>
First national network meeting	April 2014	1st Endurance workshop: Sustainable Urban Planning Mobility in Faro, Algarve	<i>27th june 2014</i>
Second national network meeting	February 2015	2nd Endurance Workshop: Sustainable Urban Planning Mobility, Vila Real	<i>19th november2014</i>

Third national network meeting	September 2015	to be defined - in 2015	2015
--------------------------------	----------------	-------------------------	------

2.1.2 Cities and other stakeholders activation

Use your National Inventories, data provided by the website, the Management Committee and WP3 materials and make a list of relevant stakeholders (use the tables below or the attached Excel table 'ENDURANCE RoadMap - Annex for administration'). Please reflect the WP3 City Activation Strategy and categorise cities as interested/uninterested in SUMP and advanced/less advanced in SUMP.



Graph 1 – information about city activation.

Cities interested in SUMP network with a SUMP (quadrant 2).

City ¹	Contact person	Function/department	Phone	E-mail
Barcelos				
Cascais				

¹ Interest in the Endurance sump network to be confirmed except for those cities that signed LOS for Endurance

Ílhavo				
Maia				
Olhão				
Algarve Region – AMAL (Algarve Central has a plan)				
Aveiro Intermunicipal Community (CIM)				
Quadrilatero Municipal Association				
Douro Alliance Municipal Association				

Cities interested in SUMP network with no SUMP (quadrant 1).

City ²	Contact person	Function/department	Phone	E-mail
Águeda				
Albergaria-a-Velha				
Albufeira				
Alcochete				
Alvalade, Freguesia, Lisboa				
Anadia				
Arcos de Valdevez				
Arganil				
Barreiro				
Braga				
Cabeceiras de Basto				
Caldas da Rainha				
Castelo Branco				
Chamusca				
Esposende				
Estremoz				
Faro				
Funchal(Autonomous Region of Madeira)				
Fundão				
Guarda				
Guimarães (has a regional SUMP Quadrante)				
Lagos				
Loures				
Mangualde				
Mealhada				
Mértola				

² Interest in the Endurance sump network to be confirmed except for those cities that signed LOS for Endurance

Miranda do Douro				
Montijo				
Murtosa				
Oeiras				
Oliveira de Azemeis				
Ourém				
Paços de Ferreira				
Palmela				
Peso da Régua				
Portimão				
Porto				
Reguengos de Monsaraz				
Ribeira Grande (Autonomous Region of Açores)				
Santa Maria da Feira				
Santo Tirso				
São João da Madeira				
Tomar				
Tondela				
Torres Novas				
Torres Vedras				
Vagos				
Vila Nova de Gaia				
Vila Real de Santo António				
Vila Real				
Intermunicipal Community (CIM) of Alentejo Central				
CIM Alentejo Litoral				
CIM Lezíria Tejo				
CIM Médio Tejo				
Metropolitan Area of Lisbon				

Cities with a SUMP not interested in SUMP network (quadrant 3).

City ³	Contact person	Function/department	Phone	E-mail

³ Interest in the Endurance sump network to be confirmed except for those cities that signed LOS for Endurance

--	--	--	--	--

Other institutions

Institution	Category*	Contact person	Function/department	Phone	E-mail
please fill in	please fill in	please fill in	please fill in	please fill in	please fill in

* Choose one of the following categories, or add another: City, Public authority, Academic institution, Research institution, Consultancy, Business, NGO.

Start contacting the cities according to the city activation plan in WP3. Update contacts with selected stakeholders regularly. For communication strategy use the template provided by WP7.

Update the following information when there are any changes towards National Inventory in legislation, financing or SUMP related activities out of the ENDURANCE project.

Changes at the national level	<p><i>A call to support PMT/SUMP (and also enterprise Mobility Plans) opened until the 23rd of October under the FEE (Energy Efficiency Fund). There were 10 appliances for SUMP support, 8 from Municipalities and 2 from Intermunicipal Communities. Appliances are being evaluated.</i></p> <p><i>The Regional Structural fund for 2014-2020 are being discussed. IMT has been motivating Regions to the importance of SUMP/ PMT, through meetings and an official statement.</i></p> <p><i>Ex. 25th march 2014 participation in the meeting with CCDR Norte to explain Endurance and SUMP; 1st april, meeting with Algarve region, id</i></p> <p><i>The Partnership Agreement for Structural Founding between the European Union and the Portuguese State includes a reference on the need of «Integrated Sustainable Mobility Plans» for measures to be supported.</i></p>
Substantial changes at the regional levels	<p><i>A change on the municipality competences, including mobility and transport, is previewed to take place.</i></p>
Local specific activities (other workshops on SUMP related topics out of the ENDURANCE project, activities of NGOs and city associations etc. You can fill in anything not mentioned in ENDURANCE national workshops but can help in progress)	<p><i>The Civinet workshop on SUMP for Portugal and Spain, for Endurance on the 12th of March in Madrid. Presentation of Portuguese Situation (Isabel Seabra), a Portuguese SUMP Case (Cascais) and Endurance (Miguel Mateos), etc</i></p> <p><i>April 2014 – Presentation in an workshop in Loures municipality (Loures)</i></p> <p><i>April 2014 - meeting with responsible from Algarve Municipal Association (Faro)</i></p> <p><i>September 2014 – Meeting with Alto Alentejo Intermunicipal Community (Executive Secretariat)</i></p> <p><i>September 2014 – Meeting with Odivelas municipality on SUMP/ PMT (Planning director)</i></p> <p><i>October 2014 – Meeting with Torres Vedras municipality on SUMP/ PMT (deputy mayor)</i></p> <p><i>October 2014 – Meeting with Sintra municipality on SUMP / PMT (deputy Mayor)</i></p> <p><i>October 2014 – Meeting with Alentejo Litoral Municipal Association</i></p>

2.2 Step two: Building the network – the first meeting

Please fill in the boxes in this chapter within 2 weeks after the 1st meeting and then send the RoadMap to your steward and WP2 leader: zbynek.sperat@cdv.cz and radomira.jordova@cdv.cz

2.2.1 Establish officially your SUMP network

Your network can be created as a new legal body or it can use an already existing network (e.g. a Healthy cities association, Civinets, nat. EPOMM branches). Describe who will be the host of the network (NFP or another more suitable organisation), who will commit to operate it beyond ENDURANCE. Please describe very briefly your next steps to establish the SUMP network officially.

If you plan to create a new network, specify, what are the administrative necessities to establish it officially according to the legal conditions in your country (e.g. registration at the Ministry of the Interior, at a revenue authority / Ministry of Finances, etc.).

If you plan to use an existing body, specify conditions of cooperation and further functioning of the network.

Name of the network	<i>To be defined, but existing networks like Civinet, are being taken into account and analysed</i>
Legal body	To be defined
Funding framework	To be defined
please fill in other comments related to the text above	

2.2.2 Host the first national network meeting

Think about what will be the main focus of your first national meeting and fill it briefly in the box. We provide you with some suggestions:

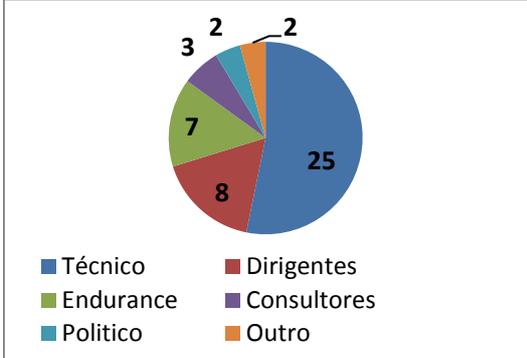
- Introducing objectives and targets of the national network
- Potential activities which might take place (try to find out what are the needs of cities and other stakeholders)
- Trainings, information on SUMP – benefits and ENDURANCE offers (TEMS, MaxEva, City Database, policy exchange, audits, training, SUMP conferences)
- Networking opportunities
- Good practise presentation (national/international)

1st Endurance Workshop, Sustainable Urban Mobility Planning, Faro, 27th of June 2014.

2.2.3 Evaluate the meeting and update the roadmap

For evaluation of the first meeting, please fill in the following table:

The number of participants	47 participants (64 enrolments)
Full agenda	<p>10h – Opening and Welcoming by the Algarve Intermunicipality President and a representant from IMT, Jorge Botelho and Isabel Seabra</p> <p>10h15 - Mobility Politics: European and National Panoramic, Isabel Seabra</p> <p>10h40 - PMT and SUMPP: differences and similarities, Faustino Gomes, TIS.pt</p> <p>10h55 - Endurance Project, Catarina Marcelino</p> <p>11h30 Algarve municipalities features for Endurance, Sofia Bento</p> <p>11h40 Best local practices – Municipality of Albufeira and Portimão, Suzana Gomes and Raquel Pina</p> <p>12h00 Best national practices (presented as powerpoint on the discussion)</p> <p>12h15 Debate: Municipalities need, with Robert Stussi</p> <p>15h00 Live Experience: technical visit to the bikesharing system of Vilamoura</p>

Main issues discussed (good potential, interim barriers for SUMP's etc.)	<p>participation</p> <p>measures implementation</p> <p>how to overcome internal barriers politicians and population opposition to SUMP projects</p> <p>what's the advantage of a network</p>														
If some training activities were on the agenda or suggested for the future meeting, describe them	<p>Life Experience – visit to the innovative bikesharing experience of Vilamoura, including an explanation on the overall intervention in the territory to promote sustainable mobility; presentation of the bikesharing scheme; questions (many!)</p>														
The needs of the cities and other stakeholders (how to overcome the barriers)	<p>technical support</p> <p>training</p> <p>good examples</p> <p>political involvement</p>														
Describe briefly the satisfaction of participants within the meeting	<p>The discussion was very participated and useful</p>														
Other stakeholders to be invited?	<p>Safety Road National Authority</p> <p>Transport operators</p> <p>Regional Coordination Commission of Algarve</p> <p>Participants in the Algarve workshop: Technical 25, members of directions(8), consulting enterprises (3), politics (2)</p>  <table border="1"> <caption>Participants in the Algarve workshop</caption> <thead> <tr> <th>Category</th> <th>Count</th> </tr> </thead> <tbody> <tr> <td>Técnico</td> <td>25</td> </tr> <tr> <td>Dirigentes</td> <td>8</td> </tr> <tr> <td>Endurance</td> <td>7</td> </tr> <tr> <td>Consultores</td> <td>3</td> </tr> <tr> <td>Politico</td> <td>2</td> </tr> <tr> <td>Outro</td> <td>2</td> </tr> </tbody> </table>	Category	Count	Técnico	25	Dirigentes	8	Endurance	7	Consultores	3	Politico	2	Outro	2
Category	Count														
Técnico	25														
Dirigentes	8														
Endurance	7														
Consultores	3														
Politico	2														
Outro	2														
Requirements for policy exchange. What kind of topics in relation to SUMP's for policy exchange (among cities, nat. authorities etc.) would the participants welcome (parking policy, stakeholder involvement etc.)	<p>how to start a SUMP</p> <p>political motivation</p> <p>how to engage population</p>														
Other comments / suggestions	<p>more technical debate with small groups</p> <p>higher political involvement</p> <p>presentations available at http://www.imtt.pt/sites/IMTT/Portugues/Noticias/Paginas/PlaneamentodaMobilidadeUrbanaSustentavel_1_WorkshopdoprojetoEndurance.aspx</p> <p>Workshop organized with the Intermunicipal Community of Algarve and the Support of the Algarve Touristic Region</p>														

2.3 Step three: Strengthen the network - the second meeting

Fill in the boxes in this chapter within 2 weeks after the 2nd meeting and then send the RoadMap to your steward and WP2 leader: zbynek.sperat@cdv.cz and radomira.jordova@cdv.cz.

2.3.1 Activities during the first year of the network

This is the time between the first national meeting and the second national meeting. Please plan and describe your activities within the network, e.g.

- follow up on the first national meeting

- which persons/institutions to contact, how to get more stakeholders, who else might be interested
- possible policy exchanges e.g. to initiate / strengthen SUMP adoption
- marketing activities
- meetings to clearly define the network
- how to organise training, presentation of good practice, information exchange at the next meeting
- what to achieve from the next meeting
- what should I ask the other NFPs about how they solved problems
- distribution of e-updates to relevant stakeholders

2nd Endurance Workshop in Vila Real, north of Portugal
 Higher political involvement
 Debate on mobility and Portuguese changes in the area of mobility and transport.

2.3.2 Host the second national network meeting

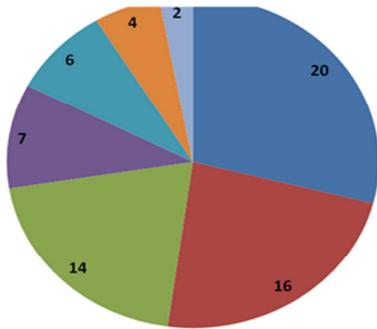
Please think about what will be the main focus of your second national meeting and fill them in the box below. We suggest you build the agenda on the results of the first meeting and the activities during the first year of the network.

2nd Endurance Workshop on Sustainable Urban Mobility Planning
 Vila Real, 19th of November 2014

2.3.3 Evaluate the meeting and update the roadmap

For evaluation of the second meeting, please fill in the following table:

The number of participants	69 participants (87 enrolments)
Full agenda	<p>9h45 – Opening and Welcoming by the Douro Intermunicipality Community President, Vila Real and a representant from IMT</p> <p>10h00 Mobility Politics: European and National Panoramic, Isabel Seabra, IMT</p> <p>10h30 PMT and SUMP: differences and similarities, Susana Castelo, TIS.pt</p> <p>10h45 Endurance Project Objectives and Presentation, Catarina Marcelino, IMT</p> <p>11h15 PMT/ SUMP of Maia, Marta Moreira, Municipality of Maia</p> <p>11h45 Endurance: Douro municipality Portrait, Sofia Bento, IMT</p> <p>12h00 Debate, with Robert Stussi</p> <p>14h00 New Government in Passageres Public Transport Services: Main Changes, Sérgio Pinheiro, IMT</p> <p>14h30 , Future Transport Authorities – Municipalities and CIM: competences, Isabel Seabra, IMT</p> <p>Round Table with Politicians moderated by Robert Stussi: Adriano Sousa, deputy Mayor of Vila Real Francisco lopes, President of the Intermunicipal community of Douro and mayor of Lamego Américo Pereira, President of the Intermunicipal Community of Alto Trás os Montes and the mayor of Vinhais Berta Nunes, mayor of Alfandega da Fé</p>
Main issues discussed (good potential, barriers for	<p>Municipalities stage concerning Sustainable urban mobility planning.</p> <p>Municipalities needs.</p> <p>New responsibilities on transport mobility.</p> <p>Flexible and on demand transport for low income areas.</p> <p>Need to adapt proposals to the territory/ cities.</p>

SUMPs etc.)	
If some training activities were on the agenda, describe them	Debate and round table with political representatives. Needs and offer presentation
The needs of the cities and other stakeholders (how to overcome the barriers)	political involvement citizens awareness - how to convince population school – education and sensibilization Flexible and on demand transport for low income areas
Describe briefly the satisfaction of participants within the meeting	The workshop evaluation was made after the workshop in a online enquiry send to all participants (69). 14 answers were received: <ol style="list-style-type: none"> 1. Knowledge of the workshop: 36% through an email from IMT; 7% IMT's site 2. Knowledge on the Endurance Project: 69% knew the project 3. Workshop satisfaction (from 1 not satisfied to 5 very satisfied: Emrolment 4.5; Place/ condions; 4.5; Relevance of themes 4.5; Programme/ organization: 4.3; Presentations 4.2; Debate/ Round table 3.8; coffee break 3.7 4. General evaluation (from 1 to 5): 4.23
Other stakeholders to be invited?	Municipalities consulting transport operators Technical (20), members of directions(16), politics (14)  <p>Técnico ■ Dirigentes ■ Politico ■ Endurance ■ Outro ■ Consultores ■ Em branco</p>
Requirements for policy exchange. What kind of topics in relation to SUMPs for policy exchange (among cities, nat. authorities etc.) would the participants welcome (parking policy,	The presentation focused on the needs and offer possibilities. Themes: <ul style="list-style-type: none"> - Mobility for low demand areas - School mobility management and training on SUM

stakeholder involvement etc.)	
Other comments / suggestions	Presentations available at http://www.imtt.pt/sites/IMTT/Portugues/Noticias/Paginas/2WorkshopdoprojetoEndurance-Apresentacoes.aspx Workshop organized together with the Vila Real Municipality and the Douro Intermunicipal Community

2.4 Step four: improvement of the network – the third meeting

Fill in the boxes in this chapter within 2 weeks after the 3rd meeting and then send the Road Map to your steward and the WP2 leader: zbynek.sperat@cdv.cz and radomira.jordova@cdv.cz.

2.4.1 Activities during the second year of the network

This is the time between the second and the third national meetings. Please plan and describe your activities within the network during this time slot. We suggest you to compile the activities on the results of the second meeting. Focus also on:

- funding framework for SUMP's in your country
- monitoring of results of the network activities
- strategy for funding after the end of Endurance
- updating the chapter on the cities and stakeholders activation (final)

March 2014:
 The Civinet workshop on SUMP for Portugal and Spain, for Endurance on the 12th of March in Madrid. Presentation of Portuguese Situation (Isabel Seabra), a Portuguese SUMP Case (Cascais) and Endurance (Miguel Mateos), etc
 April 2014 – Presentation in an workshop in Loures municipality (Loures)
 April 2014 - meeting with responsible from Algarve Municipal Association (Faro)
 September 2014 – Meeting with Alto Alentejo Intermunicipal Community (Executive Secretariat)
 September 2014 – Meeting with Odivelas municipality on SUMP/ PMT (Planning director)
 October 2014 – Meeting with Torres Vedras municipality on SUMP/ PMT (deputy mayor)
 October 2014 – Meeting with Sintra municipality on SUMP / PMT (deputy Mayor)
 October 2014 – Meeting with Alentejo Litoral Municipal Association
 Support on SUMP/ PMT under the FEE

2.4.2 Host the third national network meeting

Please think about what will be the main focus of your third national meeting. We suggest you to build the agenda on the results of the second meeting and the activities during the second year of the network. Focus also on discussing the strategy for enduring the network after the end of the project.

To be defined in 2015

2.4.3 Evaluate the meeting and update the roadmap

For evaluation of the third workshop, please fill in following table:

The number of participants	please fill in
Full agenda	please fill in
Main issues discussed (good potential, barriers for SUMPs etc.)	please fill in
If some training activities were on the agenda, describe them	please fill in
The needs of the cities and other stakeholders (how to overcome the barriers)	please fill in
Describe briefly the satisfaction of participants within the meeting	please fill in
Requirements for policy exchange. What kind of topics in relation to SUMP for policy exchange (among cities, nat. authorities etc.) would the participants welcome (parking policy, stakeholder involvement etc.)	please fill in
Other comments / suggestions	please fill in

2.5 Sustaining the network and finalising the Roadmap. Continue networking!

Please specify, how you will sustain the network after the ENDURACE project has ended. Think particularly about financial opportunities, further communication with the network members and the network services, and regular monitoring of the network results.

Name of the network	To be defined
Legal body	To be defined
Main services for the network members	To be defined
Continuous communication with members	To be defined
Monitoring of results achieved by the network	To be defined
Preparation of a plan how to sustain the network incl. a financial plan after ENDURANCE	please fill in (or send it as an attachment, if it is in a separate document in English)
Funding framework for SUMP	To be defined